

Report Title:	Financial Update
Contains Confidential or Exempt Information?	No - Part I
Member reporting:	Councillor Hilton, Lead Member for Finance and Ascot
Meeting and Date:	Cabinet – 28 November 2019
Responsible Officer(s):	Terry Neaves, Section 151 Officer
Wards affected:	All

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REPORT SUMMARY

- 1 This report sets out the Council's forecast outturn for 2019-20 based on spending and commitments at the end of September 2019, month six of the financial year. An in-year overspend of £3,610,000 is projected, an improved position of £569,000 since October 2019. This is subject to further change during the year particularly from service pressures.
- 2 If the underlying service pressures are not addressed in 2019/20 they will continue into future years and will have an impact on the Council's medium term financial planning assumptions, requiring further savings to be identified and delivered.
- 3 The council's net budget is £92,773,000. If the overspend is not reduced general fund reserves would reduce to £6,561,000, which is only slightly above the minimum level set at Council of £5,810,000 (6.26% of net budget) in February 2019. If the current year underspend is not addressed or mitigated by further savings, there is a risk that reserves will fall below their minimum level in 2020/21
- 4 Any reduction below the minimum level of reserves would need to be replenished in future years and place further pressure on delivering savings in future years.

1. DETAILS OF RECOMMENDATION(S)

RECOMMENDATION: That Cabinet notes the report and endorses the actions proposed:

- i) The council's projected outturn position for 2019-20 and the mitigations proposed;
- ii) The budget movements since the previous month;
- iii) The projected spend on the capital programme; and
- iv) The projected borrowing for the remainder of the financial year.
- v) Approves Capital programme slippage and variances as detailed in Appendix E.
- vi)

2. REASON(S) FOR RECOMMENDATION(S) AND OPTIONS CONSIDERED

- 2.1 Cabinet are required to note the council's financial position.

3. KEY IMPLICATIONS

Table 1: Key implications

Outcome	Unmet	Met	Exceeded	Significantly Exceeded	Date of delivery
General Fund Reserves Achieved	<£5,810,000	£5,810,000 to £6,000,000	£6,000,001 to £16,900,000	> 16,900,000	31 May 2020

- 3.1. Given the projected overspend, officers will be identifying further mitigations to reduce the overspend, although at this stage it would be unrealistic to assume that this level of overspend will be mitigated fully by the year end.

4. FINANCIAL DETAILS / VALUE FOR MONEY

Council projected outturn 2019/20

- 4.1. The Council is projecting an over-spend of £3,610,000 on service budgets at the end of the financial year as set out in the table below:

Table 2: Estimated Outturn position

Directorate	Net budget	Projected Variance
	£000	£000
Managing Director		
Adult Social Care	33,924	693
Childrens Services	21,980	1,421
Commissioning – Communities	12,348	685
Net cost of MD other services	6,688	279
Sub-Total	74,940	3,078
Executive Director – Communities	7,290	551
Executive Director – Place	121	(19)
Total Service Expenditure	82,351	3,610
Non service expenditure	12,121	0
Total	94,472	3,610

Managing Director's Directorate Projected Variance £3,078,000 overspend

- 4.2. The Managing Director's Directorate includes a significant number of demand led services, notably adult social care, children's services and parking. Increasing demand and rising costs associated with both adult and children's services are also being reported by authorities across the country and the need for sustainable funding regimes, particularly for adult social care, has been recognised by Government for some time.

Adult Social Care £693,000 overspend

- 4.3. The main reasons for the reduction are gaining more clarity on the liability for Continuing Health Care (CHC) cases under review and a re-assessment of the expectation of additional high cost placements arising in the remainder of the financial year. These reduce the forecast overspend by £450,000 and £223,000 respectively.
- 4.4. Adult social care services are delivered to residents through Optalis, a jointly owned company with Wokingham Borough Council. There are currently just over 2,000 people receiving services in the borough; the majority are older people and those with physical disabilities, as well as 320 people who have learning disabilities and difficulties and 250 people with mental health challenges. Whilst the number of older people being supported in residential and nursing care has stayed broadly similar over the last 12 months, the number of people being supported to live at home has increased. As people are living longer, the cost of placements and the associated complexity of need is adding to the pressure on the budget.
- 4.5. For people with learning disabilities and those with mental health challenges, pressures have arisen from the lack of suitable accommodation, particularly supported living accommodation which results in the placement of people in more expensive residential accommodation.
- 4.6. The main areas of pressure, domiciliary care and placements, both have recovery plans that were put in place in July. There is evidence that these are having an impact and over recent months the costs of providing care to older people have levelled off. The recovery plan includes providing more support from occupational therapists, increasing the use of equipment to enable people to be more independent, ensuring that all people who have the potential to become more independent receive a re-ablement service and commissioning a meals-at-home service.
- 4.7. Work continues with Optalis to address all areas of the budget, and to determine the impact of current service provision and forecast demand on the budget requirement for future years.

Major Variances

	£'000	£'000
Care for older people at home	622	
Care for older people in residential & nursing homes	860	
Care for people with a learning disability	652	
Care for people with mental health problems	<u>307</u>	
Direct cost of care services sub-total		2,441
Increase income from contributions towards cost		<u>(859)</u>
Net additional cost of Adult Social Care Services		1,582
Mitigations – staffing, preventative & other services		<u>(514)</u>
Net Adult Social Care service		1,068
Additional cost from review of continuing health care	300	
Additional Income from Better Care Fund	(675)	
		<u>(375)</u>
Forecast variance for year		693

- 4.8. An explanation of the variances is set out below and a comparison of variances to the forecast outturn reported to October Cabinet by service is attached as appendix H.

Provision of Adult Social Care Services £1,582,000

- An increase in the number of placements for adults with a learning disability, together with an associated increase in costs has resulted in additional expenditure. This is largely due to the lack of supported living accommodation within the borough resulting in increased use of out of borough placements. Taking into account estimated future demand, the projected costs to the end of the year are £652,000.
- Increased support costs for adults with mental health problems has resulted in additional costs. Again, this is largely due to lack of appropriate accommodation provision within the borough resulting in costly spot placements out of borough. The forecast overspend to year end is £307,000.
- Nursing placements, particularly for nursing dementia, are increasing significantly as people are living longer but with greater frailty and complexity of need. The forecast overspend to year end is £761,000.
- £99,000 pressure on residential and nursing care block contracts has resulted in additional costs of care due to provider price rises above that assumed.
- There is a £622,000 pressure due to supporting an additional 40 older people at home.
- A number of the additional people receiving care contribute to the cost. This is projected to achieve an additional £859,000 of income which will be used to offset the costs of care identified above.

Mitigations - Staffing, preventative & other services (£514,000)

- A total of £374,000 from reductions in staffing costs and savings on contracts.
- Further savings include a new contractual arrangement for providing some additional services to people with a learning disability in supported living accommodation that will reduce costs by an estimated £50,000, a saving of £30,000 from the equipment contract and £60,000 from the re-ablement service provided by Optalis.

Continuing Healthcare and Better Care Fund (£375,000)

- 4.9. The costs of caring for people with high health and social care needs often exceed £2,000 per week and can exceed £4,000. Social care authorities may apply for Continuing Healthcare (CHC) funding, which if granted will reduce the costs they incur. Equally, the Clinical Commissioning Group (CCG) can also review current recipients of CHC funding and if it is agreed that their needs have reduced and they are no longer eligible for CHC funding, this will add to the costs of social care authorities.
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- Due to delays in undertaking reviews, there are currently a relatively high number underway. Given this and the associated high costs of care, the financial impact on the council is currently estimated at a maximum of £300,000.
- In recognition of the difficulties that arise from such uncertainty, the CCG has agreed to fund transitional arrangements to offset some of the additional cost incurred by the Council in this financial year. These transitional arrangements include a sum of £300,000 which is currently held in the jointly controlled Better Care Fund. Additional CHC costs this year are forecast to be contained within the transitional funding available.
- An additional £375,000 has been allocated from the Better Care Fund to contribute towards the costs of adult social care, which together with the £300,000 allocated to offset the impact of the CHC reviews gives a total of £675,000.

4.10. Work is ongoing to determine the ongoing impact of the budget pressures reported above and to what extent the mitigations can be applied to these.

Children's Services £1,421,000 forecast overspend

4.11. The Children's Services overspend has remained unchanged to the previously reported position of £1,421,000. The table below sets out the material variances.

	£000	£000
Increased costs for placements	133	
Cost of interim staff for operational management	165	
Under achieved youth service income	50	
Increased central AfC Business Support	117	
Legal costs arising from complex court cases	90	
Risks relating to the ongoing funding from Continuing Health Care	50	
Identified Pressures		605
Transformation of Early Years and Youth Services delayed	320	
Shortfall in planned saving in the placement budget	360	
Non-Delivery of Savings Plans		680
Reduction in the Intensive Family Support Grant	78	
In-house Fostering Backdated payment	30	
Joint Legal Team	28	
Retained Services		<u>136</u>
Net Overspend		1,421

4.12. The £300,000 for demographic growth for Children's Services approved as part of the 2019/20 Commissioning budget has now been added to the AfC contract to cover the additional costs. The variances below represent growth beyond this amount.

Identified Pressures £605,000

- Increased costs for placements, in particular relating to the requirement to place one young person in secure accommodation at a weekly cost of £7,400. Based on the latest indicative timescales the projected incremental cost for 2019/20 being £92,000; total pressure on the placements budget is £133,000.
- The incremental cost of interim staff employed for operational management to deal with increased caseloads and OFSTED readiness for the inspection anticipated this autumn is £165,000.
- Under achieved youth service income due to reduced opportunities for rental of 4 Marlow road, £50,000.
- Increased central AfC Business Support and overhead costs to deliver the contract with the Council, £117,000.
- Legal costs arising from complex court cases which was expected to reduce after quarter one. However, the latest indication is that activity levels have remained constant leading to a forecast £90,000 overspend for the year.
- There are potential risks relating to the ongoing funding from Continuing Health Care the impact is an estimated reduction in funding for 2019/20 of £50,000.

Non-Delivery of Savings Plans £680,000

- The planned transformation of Early Years and Youth Services to provide a first 1,000 days service and youth offer has been delayed. The implementation of a new delivery model is now being planned for full delivery in 2020/21 this has led to not achieving budgeted savings of £320,000 in 2019/20.
- Commissioning - improved financial management of placements, planned saving £460,000, 6% of the total placement budget. The ability to deliver improved management of existing care placements to reduce the cost and scale of packages for young people already in the care of the Borough has been limited; projected saving to be delivered £100,000, resulting in a projected savings shortfall of £360,000.

4.13. Children's Services – Retained £136,000

Material variances are set out below:

- Reduction in the Intensive Family Support Grant due to lower numbers of eligible families being identified as “turned around” than the full, 100%, national target, £78,000.
- In-house Fostering backdated payment £30,000.
- Joint Legal Team materially higher cost in final period of 2018/19 not assumed in providing for 2018/19 liabilities, £28,000.

4.14. Dedicated Schools Grant

4.15. The Dedicated Schools Grant underspend has remained unchanged to the previously reported position of £26,000.

4.16. AfC Contract – Dedicated Schools Grant - £26,000 underspend

There are no material variances.

4.17. Dedicated Schools Grant – Retained - £5,000 overspend

Material variances are set out below:

- Early Years Block Private, Voluntary & Independent Nurseries clawback settlement 2018/19 (£435,000)
- High Needs Block £426,000 including Top Up funding £300,000, Outreach Services £76,000 and additional place funding of £40,000 reflecting indicative pupil numbers
- Others net £14,000.

4.18. Dedicated Schools Grant Risks

There are potential risks relating to the Dedicated Schools Grant including those set out below:

- High Needs Block savings target of £700,000 is built into the budget. In previous years cost saving strategies towards delivering against this target included: holding 0% inflation increases on providers, successful negotiation of rates for new high cost placements, developing a more robust tribunal process and the continuous implementation of a more collaborative and inclusive approach within schools to retain pupils with special educational needs. These strategies will continue into 2019/20 and currently are expected to deliver similar savings to previous years. Potential risk identified £200,000. The expectation is these risks will be mitigated within the Dedicated Schools Grant 2019/20.

4.19. Grant Income

The grant income has reduced by £21,000 to match the favourable movement within the AfC Contract - Dedicated Schools Grant & Dedicated Schools Grant Retained. The net underspend will be a credit against the Dedicated Schools Grant reserve.

The Council will be working with Achieving for Children to help them to put their savings plans back on track and identifying mitigating savings. Progress will be reported to Cabinet as part of the monthly financial update.

4.20. Commissioning - Communities £685,000

	£000	£000
Under achievement of parking fees and penalty charge income	400	
Property costs for Hines Meadow car park	76	
Operational costs across the parking estate	14	
Reduction in burial income	60	
Increased energy costs	213	
One-off savings in the waste budget	(78)	
Net Overspend		685

4.21. The remit for this service area includes a wide range of customer facing services, namely highways; waste; parking; flooding; transport; parks and countryside. In addition to operational delivery, the service is responsible for the delivery contracts with VolkerHighways (highways maintenance), Project Centre (highways design), Tivoli (grounds maintenance) and NSL (parking enforcement). The forecast overspends in this area relate to:

- Parking £400,000 relating to under achievement of parking fees and penalty charge notice income,
- £76,000 relates to property costs for Hines Meadow car park which were not forecast
- £14,000 for operational costs across the parking estate.
- Parks & Open spaces. There has been a recent trend towards people preferring cremation options over burials resulting in a potential reduction in income of £60,000.
- Although the LED programme for street lighting has been delivered, the overall saving expected has not yet been achieved due to changes in fixed and variable costs applied by the energy market resulting in an estimated £213,000 of budget pressure at year end.
- In terms of mitigations, one-off savings of £78,000 in the waste budget will reduce the overall pressure back to £685,000. Additional efficiencies across all contracts are being sought with partners.

4.22. Other MD Services £227,000

	£000	£000
Non-achievement of the tourism saving	61	
Communications and Marketing	127	
Shortfall in Land Charges income	50	
Audit fees	23	
Minor variances totalling	(34)	
Net Overspend		227

Material variances are set out below:

- £61,000 has already been declared in terms of overspend relating to the non-achievement of the tourism saving assumed in the budget.
- There is a further £127,000 pressure in Communications and Marketing as a result of correcting the historical treatment of accruals in tourism, the potential underachievement of income for the Guildhall and non-achievement of staffing reductions in the communications team. Actions are in place to mitigate the pressure, particularly in relation to the Guildhall and tourism; however, these actions are unlikely to mitigate the full amount.
- A shortfall of £50,000 in Land Charges income is being reported due to an increase in personal searches in place of official searches, and the decrease in volume of property sales within the borough.
- £23,000 overspend on audit fees due to the auditors carrying out more work than initially planned.
- Other minor variances totalling (£34,000).

4.23. **Communities Directorate projected overspend £551,000**

	£000	£000
Revenues and Benefits	150	
Communities, Enforcement and Partnerships	167	
Library & Resident Services	8	
IT	<u>226</u>	
Net Overspend		551

4.24. The estimated overspend of £551,000 is an increase of £116,000 on that previously reported to Cabinet in September. A breakdown of the projected overspends are detailed below:

4.25. Revenues and Benefits – an estimated overspend of £150,000 is being reported as a result of a reduction in outstanding Housing Benefit Overpayments, and therefore Housing Benefit Overpayment debtors. This is an improvement of £50,000 on what was previously reported and is due to continued work by the Benefits team on minimise the remaining overspend.

4.26. Communities, Enforcement and Partnerships – An estimated net overspend of £167,000 is being reported, a net of £338,000 of pressures and £171,000 of mitigations. This is an increase of £8,000 on what was previously reported to Cabinet.

This includes the following pressures:

	£000	£000
Annual cost of BT networks for CCTV, and control room staffing cost,	85	
Historic savings targets which cannot be met and which were not written out in the 2019/20 budget	126	

build,	
Staffing costs relating to implementation of structural changes	17
Community Safety Partnership	28
Unachievable fixed penalty income	5
Reduced income from taxi licensing	30
Costs of burial of the dead under our statutory duty	10
Income from reduced levels of printing re-charges	15
One-off additional cost for the secure disposal of confidential waste	8
Unachievable income for Licensing	12
Fees on Flexible Home Improvement Loans	2
Total Pressures	338

4.27. These pressures are mitigated by the following underspends:

	£000	£000
Environmental Protection Salaries	(13)	
Community Safety salaries	(31)	
Community Warden salaries	(17)	
Spend relating to contaminated land	(5)	
Lower out of hours professional fees	(2)	
Lower salaries for Trading Standards	(17)	
Lower salaries for Commercial & Residential Services	(55)	
Recovery of Housing Standards legal fees	(19)	
Recharges for Energy & Efficiency	(4)	
Reduced spend in Food & Hygiene safety	(3)	
Reduced spend in Head of Communities, Enforcement & Partnerships	(5)	
Total Mitigations		(171)
Net Overspend		167

4.28. Library & Resident Services – An estimated overspend of £8,000 is now being reported. This is made up of a net £3,000 pressure in libraries, a £5,000 underspend in Museums, Arts and Local Studies, and an estimated overspend in Registrars of £10,000 due to unachievable income due to a change in legislation.

4.29. IT – An estimated overspend of £226,000 is now being reported. This is an increase of £116,000 on that reported on in October 2019. This additional pressure is made up of software licence, support charges and cloud hosting charges which have historically been incorrectly charged to capital.

Place Directorate projected underspend £19,000

4.30. This underspend relates to a number of minor underspends but does not take account of the potential cost of a planning appeal that has been upgraded from a hearing to an

inquiry and dates imposed on us by the Inspectorate for October 2019. The pressure will be confirmed when the total costs are known.

Council Tax and Business rates Collection Performance

- 4.31. The majority of Council spending relies on collecting Council Tax and Business Rates, the Council's budgeted share of these two precepts is £88m in 2019/20. Collection rates are therefore closely monitored and are both above the targets set for this point in the year.
- 4.32. At the end of October 2019 58.28% of Council Tax had been collected and the target collection of 58.20%. Business rate collection was 57.09% against a target of 58.00%. The overall target for 2019/20 is 98.3%.

Revenue budget movements

- 4.33. Any movements to the revenue budget are monitored and reported to Cabinet each month, a full analysis is set out in appendix B of this report. There are no changes since October to the net service budget of £82,351,000.
- 4.34. Since the budget was approved the total movements are £1,196,000, some of which are ongoing, £605,000 has been transferred from the General Fund Reserve.

Revenue Reserve

- 4.35. At 31.03.19 the Council had general reserves of £7,778,000 and earmarked reserves of £5,825,000 those set aside for a specific purpose. Together, as a proportion of the Council's net revenue budget these are a measure of the Council's financial resilience. Its ability to withstand unforeseen events. In comparison to other Unitary Council's the Royal Borough's overall level of reserves is one of the lowest.
- 4.36. Given the level of uncertainty over future funding and increasing pressures other Councils have been increasing reserve levels and this Council was planning to do this in 2019/20 by increasing its reserves by £3,458,000 to £11,236,000 using the estimated surplus from business rates in 2018/19 c/fwd.
- 4.37. If the current £3,610,000 overspend is not addressed, together with £605,000 transfers agreed by Cabinet for one-off items in-year and a £460,000 provision for redundancy it is projected the general fund reserve will reduce to £6,561,000, £751,000 above the minimum level approved by Council.

General Fund Reserve Projection at 31.03.20

	£000
Opening Balance 01.04.19	7,778
One-Off contribution to reserves	<u>3,458</u>
	11,236
Approved transfers from General Reserve in year	(605)
Projected Year-End Deficit at Month six	(3,610)
Year-End Redundancy Provision	<u>(460)</u>
Current Projected Balance at 31.03.20	<u>6,561</u>

- 4.38. The projected year end level of reserves gives the Council little flexibility to absorb further unforeseen service pressures or events.

Medium Term Financial Strategy

- 4.39. The Council has a medium term financial plan (MTFP) to 2022/23 when it had assumed that if £4,155,000 of savings required in 2020/21 were achieved no further reductions would be required in the period if Council tax increased by 2.99% each year.
- 4.40. The MTFP assumptions are under review and are being extended to 2024/25 to provide a more long term view of Council finances. This will be set out more clearly in the budget strategy for the Council, which will explain the financial risks that the council faces and the uncertainty that it needs to manage. At this stage it is estimated that the council will need to deliver further savings in future years.

Borrowing projection

- 4.41. Throughout the year the Council's borrowing levels are updated based on cash-flow and spending on the capital programme. Currently the Council is borrowing temporarily pending anticipated capital receipts in future years and short-term interest rates remaining low currently total borrowing is anticipated to increase to £166,624,000 in September 2020, the increased borrowing costs have been factored into the MTFP. A full breakdown of the estimated is set out in Appendix C.

Capital Programme

- 4.41. The approved 2019-20 capital estimate is £82,876,000, see table 4. The projected outturn for the financial year is £72,332,000, see table 5 for capital programme status, with further information in Appendices D - G. No further budget has been added to the capital programme this month. Cabinet is recommended to approve the variances and slippage as detailed in Appendix E.

Table 4: Capital outturn

	Exp.	Inc.	Net
	£000	£000	£000
Approved estimate	82,876	(17,306)	65,570
Variances identified	(601)	80	(521)
Slippage to 2020-21	(9,943)	2,645	(7,298)
Projected Outturn 2019-20	72,332	(14,581)	57,751

Table 5: Capital programme status

	October 2019
Number of schemes in programme	291
Yet to start	15%
In progress	48%
Completed	15%
Ongoing programmes e.g. Disabled Facilities Grant	22%
Devolved formula capital grant schemes budgets devolved to	0%

- 4.42 Currently some £2m of project related spending has been identified to be capitalised within the capital programme. Of this spending some £113,000 may be chargeable to the revenue account. This will be kept under review.

5 LEGAL IMPLICATIONS

- 5.1. In producing and reviewing this report the council is meeting its legal obligations to monitor its financial position.

6 RISK MANAGEMENT

- 6.1. The increase in projected variance will require additional mitigation to reduce it during the financial year.

7 POTENTIAL IMPACTS

- 7.1. Equalities – none
- 7.2. Climate change/sustainability – none
- 7.3. Data Protection/GDPR -none

8 CONSULTATION

- 8.1 None.

9 TIMETABLE FOR IMPLEMENTATION

- 9.1 Implementation date if not called in: immediately.

10 APPENDICES

- 10.1 This report is supported by six appendices:

- Appendix A Revenue Monitoring Statement
- Appendix B Revenue movement statement
- Appendix C Borrowing forecast
- Appendix D Capital budget summary
- Appendix E Capital monitoring report
- Appendix F Major capital scheme progress
- Appendix G Capital budget movements
- Appendix H Adult care variance analysis

11 BACKGROUND DOCUMENTS

- 11.1 This report is supported by one background document:
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- Budget Report to Council February 2019.

12 CONSULTATION (MANDATORY)

Name of consultee	Post held	Date issued for comment	Date returned with comments
Cllr Hilton	Lead Member for Finance and Ascot		
Duncan Sharkey	Managing Director	25/10/2019	
Russell O'Keefe	Executive Director	25/10/2019	28/10/2019
Andy Jeffs	Executive Director	25/10/2019	28/10/2019
Terry Neaves	Interim Section 151 Officer	25/10/2019	
Kevin McDaniel	Director of Children's services	25/10/2019	
Nikki Craig	Head of HR and Corporate Projects	25/10/2019	28/10/2019
Louisa Dean	Communications	25/10/2019	
Hilary Hall	Deputy Director of Commissioning and Strategy(DASS)	25/10/2019	28/10/2019

REPORT HISTORY

Decision type:	Urgency item?	To Follow item?
For information	No	No
Report Author: Ruth Watkins, Chief Accountant and Deputy s151 officer.		

Revenue Monitoring Statement 2019/20 for November 2019 Cabinet

Original Budget	SUMMARY	Revised Budget	Projected Variance
£000		£000	£000
398	Management	806	(10)
466	Communications & Marketing	475	188
1,293	Human Resources	1,201	0
1,898	Law & Governance	1,907	50
2,101	Commissioning & Support	2,016	28
9,826	Commissioning - Communities	10,332	685
24,526	AfC Contract - Children's Services	24,526	1,285
11,140	AfC Contract - Dedicated Schools Grant	11,140	(26)
(2,546)	Children's Services - Retained	(2,546)	136
53,293	Dedicated Schools Grant - Retained	52,717	5
29,199	Adult Social Care - Optalis Contract	29,137	1,601
16,335	Adult Social Care - Spend	16,470	326
(11,725)	Adult Social Care - Income	(11,792)	(1,234)
12,728	Better Care Fund	13,287	0
4,659	Public Health	4,659	0
(80,585)	Grant Income	(80,570)	21
1,143	Finance	1,175	23
74,149	Total Managing Director's Directorate	74,940	3,078
141	Executive Director of Communities	187	0
830	Revenues & Benefits	902	150
1,327	Communities, Enforcement & Partnerships	1,681	167
3,150	Library & Resident Services	3,200	8
1,351	ICT	1,320	226
6,799	Total Communities Directorate	7,290	551
365	Executive Director of Place	275	11
1,086	Housing	1,087	122
1,302	Planning Service	1,332	(120)
(2,546)	Property Service	(2,573)	(32)
207	Total Place Directorate	121	(19)
81,155	TOTAL EXPENDITURE	82,351	3,610

Revenue Monitoring Statement 2019/20 for November 2019 Cabinet

Original Budget	SUMMARY	Revised Budget	Projected Variance
£000		£000	£000
81,155	Total Service Expenditure	82,351	3,610
3,458	Contribution to / (from) Reserves	3,458	0
4,017	Pensions deficit recovery	4,017	0
300	Pay reward	5	0
	Transfer from Provision for Redundancy	(296)	0
159	Environment Agency levy	159	0
	Variance on Business Rates income	0	0
4,778	Capital Financing inc Interest Receipts	4,778	0
93,867	NET REQUIREMENTS	94,472	3,610
(1,094)	Less - Special Expenses	(1,094)	0
0	Transfer to / (from) balances	(605)	(3,610)
92,773	GROSS COUNCIL TAX REQUIREMENT	92,773	0
	General Fund		
	Opening Balance	7,778	10,631
	Contribution to / (from) Reserves	3,458	
	Transfers to / (from) balances	(605)	(3,610)
		<u>10,631</u>	<u>7,021</u>
	Estimated year end redundancy provision		(460)
	Projected General Fund outturn		<u>6,561</u>

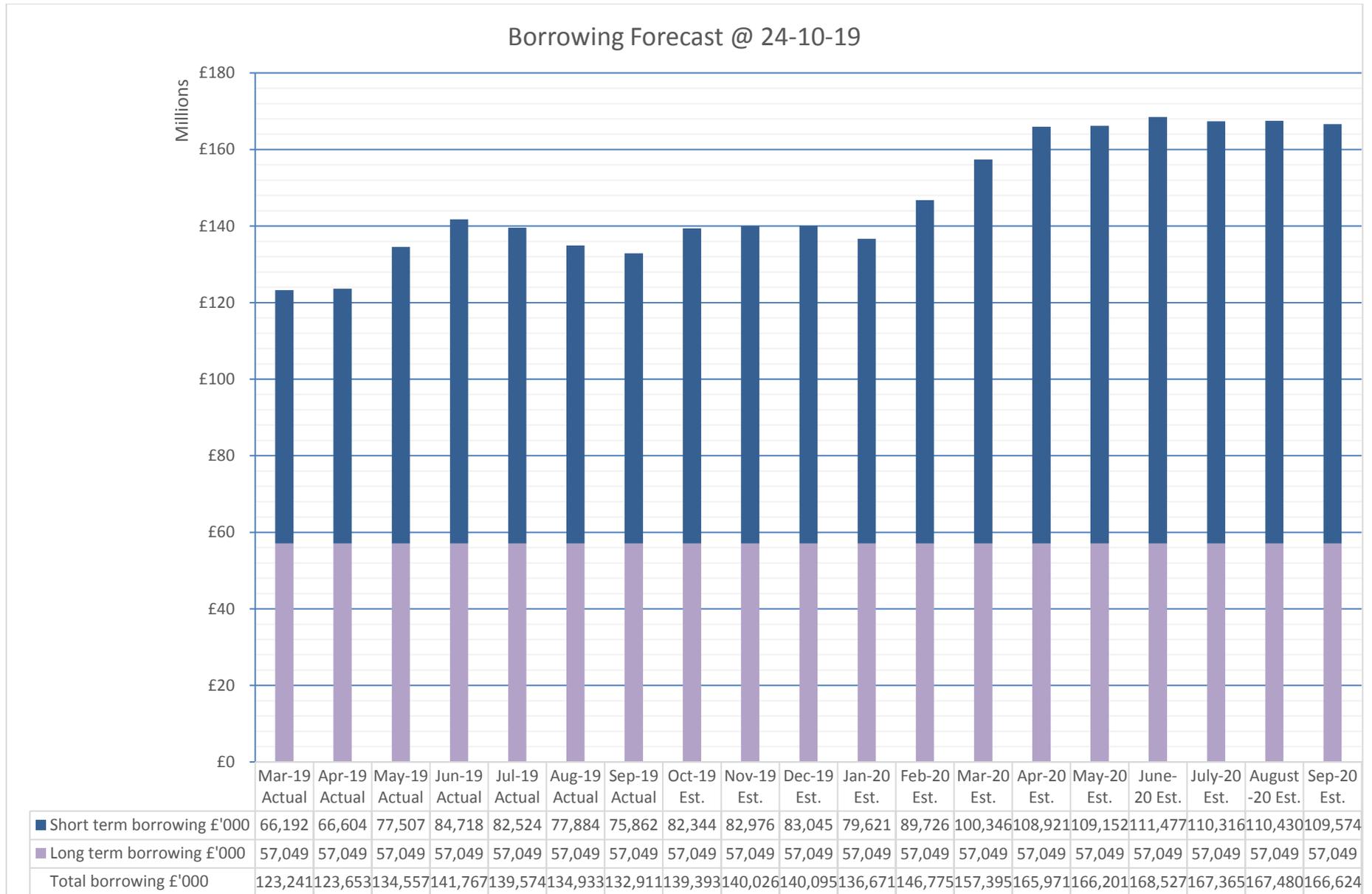
Appendix B

Revenue Monitoring Statement 2019/20					
	Funded by the General Fund (1)	Funded by Provision (2)	Included in the original budget (3)	Total	Approval
	£'000	£'000	£'000	£'000	
Original Budget				81,155	
1 Advantage card updates	17			17	CLT 6th March 2019
2 Reading development officer	17			17	CLT 6th March 2019
3 Waste mobilisation	100			100	Feb 2019 Cabinet
4 Pay Reward			298	298	Feb 2019 Cabinet
5 Severance		203		203	March 2019 Cabinet
6 24 hour pot holes	365			365	May 2019 Cabinet
7 Heathrow Judicial Review	74			74	July 2019 Cabinet
8 Severance		90		90	March 2019 Cabinet
9 Make Maidenhead marketing strategy	32			32	June 2019 Cabinet
Changes Approved	605	293	298	1,196	
Approved Estimate Nov 2019 Cabinet				82,351	

NOTES

- 1 If additional budget is approved but no funding is specified, the transaction would, by default, be funded from the General Fund Reserve. Transactions in column 1 are funded by the General Fund.
- 2 A provision for future redundancy costs is created every year and this is used to fund additional budget in services for the costs of redundancy they incur during the year. Transactions in column 2 are redundancy costs funded by the provision for redundancy.
- 3 Transactions in column 3 are amounts approved in the annual budget which for various reasons need to be allocated to service budgets in-year. An example would be the pay reward budget. Pay reward payments are not approved until June. The budget therefore has to be re-allocated.

Appendix C Borrowing Forecast



ital Programme 2019/20 at 31 October 2019

	2019/20 Original Budget Approved at Council February 2019 A			Unspent budget from Schemes Approved in Prior Years per May 2019 cabinet B			Approved schemes where additional budget added in-year C			Revised Budget 2019/20 A+B+C		
	Gross	Income	Net	Gross	Income	Net	Gross	Income	Net	Gross	Income	Net
	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's
Portfolio Summary												
Communities Directorate												
Revenues & Benefits	170	0	170	69	0	69	0	0	0	239	0	239
Communities, Enforcement & Partnerships	3,649	(1,255)	2,394	3,825	(1,211)	2,614	10,292	(110)	10,182	17,766	(2,576)	15,190
ICT	506	0	506	139	0	139	0	0	0	645	0	645
Library & Resident Services	435	0	435	834	(104)	730	0	0	0	1,269	(104)	1,165
Total Communities Directorate	4,760	(1,255)	3,505	4,867	(1,315)	3,552	10,292	(110)	10,182	19,919	(2,680)	17,239
Place Directorate												
Property	1,425	0	1,425	14,001	(159)	13,842	7,148	0	7,148	22,574	(159)	22,415
Housing	0	0	0	381	(356)	25	35	(35)	0	416	(391)	25
Planning	947	0	947	1,673	(729)	944	0	0	0	2,620	(729)	1,891
Total Place Directorate	2,372	0	2,372	16,055	(1,244)	14,811	7,183	(35)	7,148	25,610	(1,279)	24,331
Managing Director												
Human Resources	0	0	0	15	0	15	0	0	0	15	0	15
Adult Social Care	220	(200)	20	0	0	0	0	0	0	220	(200)	20
Commissioning – Communities	17,224	(8,109)	9,115	2,391	(1,086)	1,305	1,086	(121)	965	20,701	(9,316)	11,385
Law and Governance	46	0	46	10	0	10	31	0	31	87	0	87
Green Spaces & Parks	425	(85)	340	213	(114)	99	74	(74)	0	712	(273)	439
Non Schools	787	0	787	271	(162)	109	0	0	0	1,058	(162)	896
Schools – Non Devolved	4,334	(973)	3,361	9,284	(1,487)	7,797	0	0	0	13,618	(2,460)	11,158
Schools – Devolved Capital	195	(195)	0	740	(740)	0	1	(1)	0	936	(936)	0
Total Managing Director	23,231	(9,562)	13,669	12,924	(3,589)	9,335	1,192	(196)	996	37,347	(13,347)	24,000
Total Committed Schemes	30,363	(10,817)	19,546	33,846	(6,148)	27,698	18,667	(341)	18,326	82,876	(17,306)	65,570

	(£'000)		(£'000)
Portfolio Total	30,363		82,876
External Funding			
Government Grants	(9,686)		(12,946)
Developers' Contributions	(846)		(1,898)
Other Contributions	(285)		(2,462)
Total External Funding Sources	(10,817)		(17,306)
Total Corporate Funding	19,546		65,570

Capital Monitoring Report - Projected Outturn 2019/20

At 31 October 2019, the revised budget stood at £82.876m

	Exp	Inc	Net
	£'000	£'000	£'000
Revised Budget	82,876	(17,306)	65,570
Variances identified	(601)	80	(521)
Slippage to 2020/21	(9,943)	2,645	(7,298)
Projected Outturn 2019/20	72,332	(14,581)	57,751

Overall Projected Expenditure and Slippage

Projected outturn for the financial year is £72.332m

Variances to report this month are as follows.

Property			
CI42	Windsor Coach Park, Alexandra Gardens, Riverside-F.S.	(55)	0 (55) Budget no longer required
CI58	Maidenhead Station-Development Site Negotiations	(30)	0 (30) Budget no longer required
CX34	Cox Green CC Parking (Consultation & Design)	(20)	0 (20) Budget no longer required
CM23	54-56 Queen Street, Maidenhead	(18)	0 (18) Budget no longer required
CX20	Ross Road - repairs & redecoration 2014-15	(16)	0 (16) Budget no longer required
Revenues & Benefits			
CN98	Delivery of Debt Enforcement	(69)	0 (69) Budget no longer required
Schools - Non Devolved			
CSEX	Schools - Feasibility/Survey Costs	(21)	0 (21) Budget no longer required
CSHP	Wraysbury school - Staffroom Extension	(9)	0 (9) Budget no longer required
CSJU	Wessex Primary Boiler Replacement	(39)	0 (39) Revised Business Case
Human Resources			
CK90	AfC Phones & Signage	(15)	0 (15) Budget no longer required
Law and Governance			
CC96	ICT Hardware	(20)	0 (20) Budget no longer required
Library & Resident Services			
CC22	Del Diff - Digitisation of Historic Registers	(49)	0 (49) Budget no longer required
CLB9	Windsor Riverside Revival	(10)	0 (10) Budget no longer required
CZ95	RBWM Improvements	(3)	0 (3) Budget no longer required
CLE7	Ascot Library - Installation of Security System	(5)	0 (5) Budget no longer required
CLF2	Agents to Work From Home	(12)	0 (12) Budget no longer required
Communities, Enforcement & Partnerships			
CY07	Challenge Prize Scheme	(3)	0 (3) Budget no longer required
CY12	Social Enterprise Grant	(36)	0 (36) Budget no longer required
CT52	Disabled Facilities Grant	(80)	80 0 Adult social care waiting lists and staff shortages has caused a lack of work to be processed by panel and housing team.
Commissioning - Communities			
CD78	PAVE Dedworth	(41)	0 (41) Budget no longer required
Green Spaces & Parks			
CV30	Play Areas - Replacement Equipment	(50)	0 (50) Budget no longer required
		(601)	80 (521)

Slippage is reported as follows

Communities, Enforcement & Partnerships			
CV42	Braywick Park-New 3G Pitch to Compliment L.C.	(100)	100 0 Delay in Design Specification
CV43	Braywick Park-Sports Pitch Improvements	(100)	100 0 Delay in Design Specification
Property			
CX43	Affordable Housing schemes	(5,113)	0 (5,113) Programme of works now scheduled 2020-21 & 2021-22
Commissioning - Communities			
CC62	Maidenhead Missing Links (LEP Match Funded)	(1,500)	873 (627) LEP Scheme works likely to be completed in 2020/21
CC89	Elizabeth Bridge	(300)	0 (300) Elizabeth Bridge works likely to be completed in 2020/21
CD13	Bridge Assessments	(30)	0 (30) Delays in works to be completed in 2020/21
CD42	Maidenhead Station Interchange & Car Park	(1,000)	112 (888) LEP Scheme works likely to be completed in 2020/21
CF09	Maidenhead Local Plan Site Works	(1,800)	1,460 (340) LEP Scheme works likely to be completed in 2020/21
		(9,943)	2,645 (7,298)

Overall Programme Status

The project statistics show the following position:

Scheme progress	No.	%
Yet to Start	44	15%
In Progress	139	48%
Completed	43	15%
Ongoing Programmes e.g., Disabled Facilities Grant	64	22%
Devolved Formula Capital Grant schemes budgets devolved to schools	1	0%
Total Schemes	291	100%

Major Capital Scheme Progress																		
Project	CAPITAL SCHEME	TOTAL SCHEME VALUE	2019/20			APPROVED SLIPPAGE			TOTAL BUDGET			PROJECTIONS		PROJECT STATUS				
			APPROVED ESTIMATE			FROM PRIOR YEARS			2019/20			2019/20 Projected Variance Underspend as negative	2020/21 SLIPPAGE Projected	Yet To Start	Preliminary / Feasibility Work	Work On-site	Ongoing Annual Programme	Expected Completion
			Gross	Income	Estimate	Gross	Income	Estimate	Gross	Income	Estimate							
		£'000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000					
Communities Directorate																		
Communities, Enforcement & Partnerships																		
CT52	Disabled Facilities Grant	600	600	(600)	0	0	0	0	600	(600)	0	(80)	0					
CZ18	Braywick Leisure Centre	36,386	10,000	0	10,000	(325)	0	(325)	9,675	0	9,675	0	0					
Place Directorate																		
Property																		
CI29	Broadway Car Park & Central House Scheme	35,313	4,664	0	4,664	0	0	0	4,664	0	4,664	0	0					
Non Schools																		
CT61	AfC Case Management System	460	460	0	460	0	0	0	460	0	460	0	0					
Schools – Non Devolved																		
CSJX	St Peters Middle	2,700	2,700	(39)	2,661	0	0	0	2,700	(39)	2,661	0	0					
CSJR	Works to explore expansions for all Schools	500	500	0	500	475	0	475	975	0	975	0	0					
Commissioning – Communities																		
CF05	Waste Vehicles	4,500	4,500	0	4,500	0	0	0	4,500	0	4,500	0	0					
CD42	Maidenhead Station Interchange & Car Park	4,500	3,050	(2,442)	608	280	0	280	3,330	(2,442)	888	0	1,000					
CF09	Maidenhead Local Plan Site Works	2,165	2,165	(1,765)	400	(60)	0	(60)	2,105	(1,765)	340	0	0					
CD12	Roads Resurfacing–Transport Asset & Safety	1,900	1,900	(1,750)	150	0	0	0	1,900	(1,750)	150	0	0					
CC62	Maidenhead Missing Links (LEP Match Funded)	2,151	1,418	(891)	527	610	(510)	100	2,028	(1,401)	627	0	1,500					
CC89	Elizabeth Bridge	850	850	(50)	800	0	0	0	850	(50)	800	0	300					

Capital Programme Movements 2019/20	Expenditure £'000	Income £'000	Net £'000
Original Budget 2019/20	30,363	(10,817)	19,546
Budget changes - June Financial Update			-
Slippage in from 2018/19	33,777	(6,136)	27,641
Local Highways Fund. Cabinet 31 January 2019	965	-	965
Tinkers Lane Depot - Site management updates CLT 6 March 2019	125	-	125
Victoria Street MSCP Measures to reduce incidents of overnight ASB CLT 6 March 2019	12	-	12
Brill House Additional Costs CLT 2 April 2019	35	(35)	-
Budget changes - July Financial Update			-
Braywick Leisure Centre budget drawdown - Council September 2017	10,000	-	10,000
Ascot United Football Pitch project release of S106 funds 3G Floodlit All Weather Pitch. CLT 9 April 2019	90	(90)	-
Pocket parks grant - Cabinet 27 June 2019	75	(75)	-
Pothole Action Fund - DfT Grant - Cabinet 27 June 2019	121	(121)	-
Budget changes - August Financial Update			-
Reprovision of Squash in Windsor - TVAC. CLT 19 December 2018	20	(20)	-
Additional parking for Windsor grant reconciliation adjustment	7	(7)	-
Budget changes - September Financial Update			-
Supplementary budget - Members Participatory Budgets for Local Projects (£750 each) Cabinet 25 July 2019	31	-	31
Final budget drawdown - Broadway Car Park £8.15m Council approval 23 September 2014	4,726	-	4,726
Supplementary budget Oaks Leisure Centre - Cabinet 27 June 2019	100	-	100
Budget changes - October Financial Update			-
Fire Compartmentalisation Maintained Schools - Cabinet 27 June 2019	465	-	465
Make Maidenhead Website Build - Cabinet 27 June 2019	10	-	10
Affordable Key Worker Housing - Budget Drawdown of £7.059m - Council 25 September 2018	1,955	-	1,955
No further budget changes for November financial update	-	-	-
Roundings	(1)	(5)	(6)
Revised Budget 2019/20	82,876	(17,306)	65,570

Summary of current year forecast spend against budget

	Care Group / Service	Annual Budget	October Cabinet Variance	Current Variance	Current Variance
		£'000	£'000	£'000	%
	Older People				
	Homecare spend	4,085	631	622	15%
	Homecare income	(942)	(249)	(249)	(26%)
	Residential & Nursing care block	7,515	151	99	1%
*	Residential & Nursing care - spot	6,862	751	761	11%
	Income from charges excl homecare	(5,678)	(572)	(546)	(10%)
*	STS & R	2,148	(25)	(25)	(1%)
*	Care Teams & other services	5,342	(67)	(72)	(1%)
	Older People Total	19,332	620	590	3%
	Learning Disability				
	Residential & Nursing SL block	3,484	(87)	(91)	(3%)
*	Residential & Nursing care - spot	6,566	(24)	(10)	0%
*	Supported Living (SL)	2,588	828	753	29%
*	Care Teams & other services	4,058	86	8	0%
	Income from charges	(2,021)	(38)	(62)	(3%)
	Learning Disability Total	14,675	765	598	4%
	Other				
*	Mental Health Teams & services	3,458	408	307	9%
	Mental Health Income	(430)	(2)	(2)	0%
	Preventative Services	1,386	(304)	(304)	(22%)
*	QA, DOLS, Management & Support	2,432	(132)	(121)	(5%)
	Better Care Fund Income	(6,929)	(675)	(675)	10%
	Provision for CHC loss		750	300	
	"Other" Total	(83)	45	(495)	
	Total Adult Social Care net budget	33,924	1,430	693	2%
		=====	=====	=====	
	Summary				
	RBWM Expenditure budgets	16,470	1,141	626	4%
	RBWM Income budgets	(16,000)	(1,536)	(1,534)	(10%)
*	Optalis Contract total	33,454	1,825	1,601	5%
		=====	=====	=====	
	Total Adult Social Care net budget	33,924	1,430	693	2%

* denotes budget lines that form part of the Optalis contract.